

***APPROVED***

**VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS  
SPECIAL CONFERENCE COMMITTEE  
MINUTES  
JUNE 19, 2012 - 2:00 PM**

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**Department of Health Professions  
9960 Mayland Drive, Suite #300  
Henrico, Virginia 23233**

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- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 3:09 p.m.
- MEMBERS PRESENT:** Tom Orsini, NHA Chair  
Martha Hunt, ALFA
- DHP STAFF PRESENT:** Lynne Helmick, Deputy Executive Director  
Anne Joseph, APD
- MATTER:** **Chantal C. Cummins, ALFA**  
**License No.: 1706-000654**  
**Case No.: 140831**
- DISCUSSION:** Ms. Cummins appeared before the Committee in person in accordance with a Notice of the Board dated May 9, 2012. Ms. Cummins was represented by Luder Milton, Esq.
- The Committee fully discussed the allegations in the Notice with Ms. Cummins.
- CLOSED SESSION:** Upon a motion by Ms. Hunt, and duly seconded by Mr. Orsini, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Chantal Cummins, ALFA. Additionally, she moved that Ms. Helmick, Ms. Petersen and Ms. Joseph attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in

its discussions. The Committee entered into closed session at 3:48 p.m.

**RECONVENE:**

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 4:33 p.m.

**DECISION:**

Upon a motion by Ms. Hunt, and duly seconded by Mr. Orsini, the Committee found that there existed no clear and convincing evidence to support findings of any violation of the laws and regulations governing assisted living facility administration in the Commonwealth of Virginia.

**VOTE:**

The vote was unanimous.

**ADJOURNMENT:**

The Committee adjourned at 4:35 p.m.

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Tom Orsini, NHA, Chair

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Lisa R. Hahn, Executive Director

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Date

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Date

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